



**2011 SUMMER INTERNSHIP PROGRAM**  
*funded by ADAP Professional Development Project and  
CARIPAC/ Resident Instruction Program*

NMC-CREES is offering a five week paid internship program for CNMI students this summer. The internship program will provide training in the fields of Agriculture and family and consumer sciences.

**Qualifications and Requirements:**

- 1) Applicants must be a High School Junior or Senior for SY 2011-2012
- 2) Must be a U.S. Citizen (Copy of U.S. Passport/Birth Certificate) or U.S Green Card holder (provide copy)
- 3) Interested in CREES Programs: Aquaculture, Entomology, Plant Pathology, Nutrition Program, 4H Youth Program, Food Science and Media Production.
- 4) GPA of 2.5 or higher (Current Transcript)
- 5) Submit 2-page application with Liability Waiver Form (Must be notarized).

Applications must be submitted by June 27, 2011 no later than 4:30PM at the CREES Office located in Bldg. F on NMC Campus Saipan. Tinian and Rota applicants can fax their applications to 234-0054.

For more information please call Mark Flores at 234-5498 ext.1706.

## POSITION DESCRIPTIONS

### Entomology Research Assistant: 4 Positions (Saipan)

1. Maintain laboratory environment and equipment
2. Assist in the maintenance of the invertebrate/insect collection
3. Assist in the field collection of insects and other arthropods as:
  - a. Agricultural crop pests
  - b. Insects and arthropods that harm humans and domesticated animals (mosquitoes, mites, ticks, fleas, ants, stinging wasps, spiders, etc.)
  - c. Infested or insect damaged crops
4. Prepare insects and other arthropods for preservation in the collection
  - a. Pinning and labeling specimens
  - b. Preserving soft-bodied specimens in liquid preservatives
  - c. Arranging specimens in the collection cases, drawers and unit boxes
  - d. Label and record identified species
5. Assist in rearing insects from infested agricultural crops, ornamentals and other plant materials:
  - a. Prepare rearing containers and insect cages for specimens to be reared.
  - b. Maintain the specimens by providing appropriate food and recording the periods of emergence of adult insects.
6. Other related duties as assigned

### Plant Pathology Research Assistant: 2-Saipan/2-Rota

1. Preparation of plant tissue culture medium
2. Aseptic inoculation of plant cells, tissue and cultures
3. Autoclaving
4. Collection and inputting of data into the database
5. Field duties include planting seeds, watering plants, weeding, mulching, labeling of plants, fertilizer applications
6. Data Collection
7. Other related duties as assigned

### Aquaculture Assistant: 4 Positions (Saipan)

1. Assist program manager with maintenance and cleaning of tanks, filters, grounds and plumbing system
2. Assist with feeding of maritime species
3. Keep accurate records of feedings, growth and water quality
4. Assist in research and construction of recycling aquarium systems
5. assist with program presentations, demos and meetings
6. Other related duties as assigned

**Nutrition Program Assistant: 6 Positions (Saipan-2/Tinian-2/Rota-2)**

1. Assist nutrition educators with preparation of demonstrations and presentations
2. Assist with presentations pertaining to nutrition, physical activity and health
3. File and organize documents
4. Prepare literature for distribution to various audiences
5. Prepare displays
6. Join program personnel at various meetings
7. Assist in administering surveys and questionnaires as needed
8. Assist with focus groups
9. Assist with data entry
10. Type simple correspondence
11. Other related duties as assigned

**Food Quality and Safety Assistant: 2 Positions (Saipan)**

1. Works under the supervision of the food scientist
2. Assist value-added processing using local produce
3. Prepares materials and supplies for food quality analysis
4. Assists with the preparation of the food safety and value added processing workshops
5. Performs daily maintenance of food quality laboratory
6. Collaborates with other programs such as Expanded Food & Nutrition Education and Diet, Physical Activity, and Health
7. Assists in research and extension projects
8. Assists with administrative needs
9. Performs other related duties as requested



NORTHERN MARIANAS COLLEGE  
 COOPERATIVE, RESEARCH, EXTENSION & EDUCATION SERVICE  
 (NMC-CREES)  
 P.O. BOX 501250, Saipan, MP 96950  
 (670) 234-5498, Ext. 1705/1708



**Application for the Summer Internship Program**

*funded by the Agriculture in the American Pacific (ADAP), Professional Development Project and the Resident Instruction in the Caribbean and Pacific Islands (CARIPAC) grants*

Applicant's Information					
Family Name		Given Name	Middle Initial	Social Security #	Sex
Mailing Address		Street	City	Zip Code	
Birthdate	Birthplace		Country of Citizen		
Current Contact Information					
Home Phone	Cell Phone		Email		
How did you learn about this program?			Employer and Position Title (if currently employed)		
List in order of your attendance all high schools in which you enrolled, beginning with your most recent enrollment					
Name of Institution	Location	Dates	Diploma		
Current Educational Status					
Choose one of the options below.					
1) I will be a High School Junior/Senior in SY 2011-2012. (Please Circle One)					
2) NMC offers a Natural Resource Management Degree Program. Would you be interested in enrolling?(please circle) Yes No					
3) If accepted, I would like to Intern under (please specify program) _____					
References					
Name	Position	Address/Phone/Email			
Applicant's Signature _____ Date _____					





P.O. BOX 501250, SAIPAN, MP 96950, (670) 234-5498, X-1707, [www.crees.org](http://www.crees.org)

**PARTICIPANTS ASSUMPTION OF RISK AND RELEASE FORM**

THIS RELEASE is executed by:

(Name) (Sex) (Age) (D.O.B)

(Village) (P.O. Box) (Wk & Hm Phone No.)

**WITNESSETH:**

In consideration of being permitted to participate in the 2011 ADAP Summer Internship Program of the NORTHERN MARIANAS COLLEGE- COOPERATIVE RESEARCH, EXTENSION AND EDUCATION SERVICES, I the UNDERSIGNED, am in full recognition and appreciation of the dangers and hazards inherent in the duties and events during this "2011 ADAP/CARIPAC Summer Internship Program". I do hereby agree to assume all the risks and responsibilities surrounding myself when participating in the program and any independent research or activities undertaken as an adjunct thereto; and further, I do for myself hereby hold harmless, indemnity, and release, and forever discharge NORTHERN MARIANAS COLLEGE-COOPERATIVE RESEARCH, EXTENSION AND EDUCATION SERVICE, its regents, officers, faculty, staff, agents and employees, during the period of my participation as aforesaid.

IN WITNESS WHEREOF, I have caused this RELEASE to be executed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Participant's Signature

\_\_\_\_\_  
Print Full Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Print Full Name

**NOTARY PUBLIC:**

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, before me appeared \_\_\_\_\_ who executed the agreement contained herein, and duly acknowledge to me that she/ he, executed the same freely and voluntarily for the uses and purposes therein mentioned.

\_\_\_\_\_  
Notary Public (Print & Sign)

My Commission Expires: \_\_\_\_\_